Easily manage room bookings and events, all in one system

Booking rooms for community events or out-of-town guests requires multiple departments to handle logistics including setting up, running, and breaking down the events. When each team operates on a different system, it may look or feel disjointed, and something is bound to go wrong or be missed.

There is a system that ensures all logistics around these events are covered seamlessly...**TheWorxHub: Room Bookings app.**

The solution

TheWorxHub: Room Bookings app centralizes the management of rooms or areas that can be reserved within your community and integrates other key tasks when setting up an event – ensuring all aspects and behind-the-scenes work are covered. Key benefits include:

Centralize event management

→ Set up and define rooms, events, fixed assets, and catering

→ Get easy-to-follow request prompts for activity coordinators and residents

Recover event costs

→ Define billable items, such as room bookings, catering fees, and A/V set-up

→ Create and customize invoicing to print and export to accounting

Optimize current and future events

→ Run and share analysis reports to help better manage bookable rooms

→ Understand how space is used by viewing trends of event counts, times, and attendance

About TheWorxHub™

TheWorxHub is a leading provider of cloud-based operations management solutions. Proudly serving residents and their families for over 20 years, TheWorxHub drives productivity and efficiency, boosting your bottom line while delivering high-touch, personalized resident experiences.
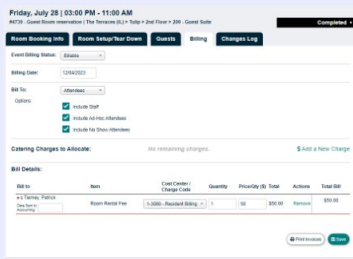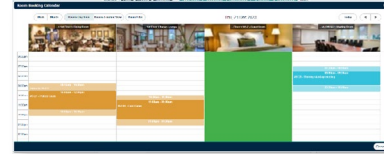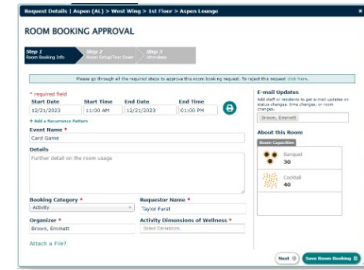
TheWorxHub Apps

Transportation	Security
Housekeeping	IT Services
Room Bookings	PO & Inventory
QA & Surveys	Capital Planning
Activities	WorkIQ
Catering	

Web-based solution | Desktop and mobile access | Scalable and modular

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Centralize all aspects of running an event

Staff, activity coordinators, and residents (via concierge) can book an event in the Room Bookings app Calendar, where easy-to-follow prompts ensure all required steps are completed before booking.

Not only are simplified templates available for common event setup and tear-down tasks, but if something changes within the booking, everything updates at once, and flows out to the right teams.
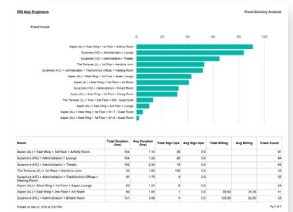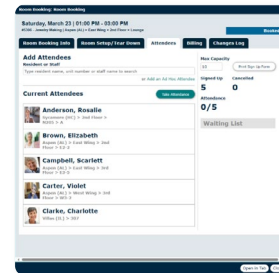
Ensure costs are captured and recovered

The Room Bookings app allows users to set up and assign costs to billable items for a specific event, such as catering, guest suite reservations, or to any outside organization renting space - ensuring all costs are captured at the onset.

The app can even allocate charges or create event-specific invoices that are passed to Accounting, to ensure it is included in a resident's monthly billing.

Better manage recurring weekly events

The Room Bookings app allows users or activity coordinators to better manage regularly scheduled community events, like Bingo, Mah-Jong, and resident meetings – without the hassle of managing end dates.

Users can also view a Room Bookings Analysis report to help manage bookable rooms in the future, as well as view key metrics — such as total number of events, event duration, sign-ups, and billings — to better manage and optimize future events.

Get started today

TheWorxHub is the leading senior living operations software and is backed by decades of experience. Speak to a Brightly expert to learn how you can get started and enjoy a free, custom demo!

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About Brightly Software

Brightly, a Siemens company, enables organizations to transform the performance of their assets. Brightly is the global leader in intelligent asset management solutions. Brightly's sophisticated cloud-based platform leverages more than 20 years of data to deliver predictive insights that help users through the key phases of the entire asset lifecycle. More than 12,000 customers of every size worldwide depend on Brightly's complete suite of intuitive software—including CMMS, EAM, Strategic Asset Management, IoT Remote Monitoring, Sustainability and Community Engagement. Paired with award-winning training, support and consulting services, Brightly helps light the way to a bright future with smarter assets and sustainable communities. For more information, visit www.brightlysoftware.com.

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